

Centerville-Osterville-Marstons Mills Fire Department
Fire Commissioners' Meeting
December 18, 2017
Minutes

The Board of Fire Commissioners meeting opened at 1703 hrs. Fire Commissioners Riley, Macallister, and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, FF Dalbec and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the November 13, 2017 meeting. There were no ambulance waivers nor public comment.

CORRESPONDENCE

- Local 1 – negotiation initiation. **Dispatcher Monroe is now President of Local 1.**
- Local 2346 – negotiation initiation
- Step 2 grievance – working “out-of-classification” At 1705 hrs **Chairman Macallister made a motion to move into Executive Session “with respect to collective bargaining or litigation if the open meeting may have a detrimental effect on the position of the public body.” Roll call vote taken, passed unanimously. At 1829 hrs a motion was made to resume regular session. Roll call vote taken, passed unanimously.**
- **Matt Malone gave a report on the results of this year’s Homeless for the Holidays event (see attached.)**

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16, surgery on April 11 – pursuing physical therapy. **Possibly put Chuck on January’s agenda for discussion re status.**
- T. Miskiv – injured his shoulder on 9/5/17. Continues to check in on Mondays while recuperating from surgery, attending physical therapy 2x/wk.
- M. Dillon – 10/17/17 right shoulder injury transferring patient from bed to stretcher. Returned to work on 12/12.
- E. Sabatinelli – has returned from military leave. He will be back on shift Jan. 4, 2018.

FIRE PREVENTION

Both Inspectors completed monthly fire prevention training in Plymouth. This month’s Fire Prevention Association of Massachusetts education session was on emergency radio communication systems (BDA’s) as required for new commercial buildings. The requirement to install these systems as required by the Building Code will remain in the 9th edition of the code which takes effect 1/1/18.

For commercial buildings already under construction: The Tradewinds Condominium final building is continuing its final interior work. The new MSPCA building on Falmouth Road, Centerville is continuing to make progress with a projected completion date of August 2018. For the Seventh Day Adventist Church in Osterville their multipurpose building continues to move forward with work switching from the exterior to the interior A new proposal for a small mixed used project on Main Street, Osterville is still in the Site Plan Review process. One of the delays is access to the site, the applicants are proposing to use the right of way to 1238 Main Street which is the water

department property. A new proposal to redevelop the site of the Executive Sunoco in Centerville came before Site Plan Review. This proposal call for a new convenience store, donut shop and gas station on the existing site.

This past month a total of 79 permits were issued by the Fire Prevention Office while collecting \$1897.00 in fees. Resale inspections of homes was the most common type of permit (43) and inspection (65). Overall the Fire Prevention Officers completed 247 inspections and/or activities 30 of which were Senior Safe Grant visits.

BUDGET

FY 2018 is beginning week 25/52 or 48% complete. Please see attached information submitted by Sandra Mackey. **Overtime this month is in line with monthly average (41%). Wages are at 46%, repairs is at 38% and at 44% YTD spending overall. Chief requested offering a May water class to anyone who may want to take it (busy accrual season.)**

EMS

- OEMS Emergency Protocol change is required to be completed by 1/1/2018. This change mandates ambulances to carry Non-Opioid medications for pain relief. These include Toradol, Tylenol and Motrin. This will present us with additional costs for stocking our 4 ambulances and 1 ALS engine. All training for our paramedics has been completed.
- The requirement for IV pumps on ambulances has been suspended for now. More to follow.
- COMM will conduct its biennial CPR training beginning in January for all EMT's
- Policy for Ballistic Protection Use has been drafted and is out for 2 week comment period. Once approved, training on the gear will begin and it will placed on our ambulances.
- Evaluation of equipment replacement needs has begun. I will provide a full recommendation to the Chief within the next 30 days. **Chief has requested from Captains any budget ideas be submitted by January for consideration for FY19.**

DISPATCH

For the month of November there were 352 calls for emergency service to which COMM units responded. That is a 55 call increase over the same month a year ago. Of the 352 calls in November, 237 were rescue related, with the remaining 115 calls fire and service related. The 11 month total is 378 calls greater than the same period in 2016. If the month of December keeps pace with recent Decembers, we are on a pace to exceed the Department all-time record for calls which was 4429 set in 2015. Through 11 months of 2017 we are at 4166 calls. Additionally we dispatched 52 calls for the Cotuit Fire District in November, which is up 2 for the month but down 7 year to date as compared to 2016.

All radios and computer systems are functioning well, with two items of note. There was a problem recently where the 7 Digit # used by alarm companies to contact Dispatch was out of order for about 6 hours. During that time backup procedures worked well, with calls then going to BPD, and being relayed or transferred. Verizon corrected the problem with a service call to Station One, where a repair was made in the basement telephone panel. Also there was a glitch in the Zetron Station Control panel, which resulted in Station Doors and other controls not functioning from Dispatch for a few hours. The Commtronics technician was able to reset the system during a service call. Additionally the vendor working on the speakers to broadcast the 911 calls into the stations has made progress, in that the caller can now be heard but there are some balance issues so the Dispatcher is barely audible.

There has been a change in the Leadership of Local One PFAO of Massachusetts, with Laurie Motte stepping down as President at her request, and Bill Monroe being elected to the position. **The routing of 911 calls was discussed.**

BUILDINGS AND GROUNDS

At all three stations there is ongoing leaf removal and winter prep including installation of snow stakes. At Station 2 the washing machine mixing valve & hoses were replaced and the stairwell lights repaired. At Station 3 the office floor was stripped and waxed and new chair mats installed. Station 1 required repair of the sign light at entrance and the unclogging of the Prudential drain.

EQUIPMENT

The Model A had its official debut at the Osterville Stroll on December 8th. Steering box on 306 has been replaced and MA inspections have been completed for all of the large vehicles. During his inspection Dave found a broken rear leaf spring on 327. Also, the front tires on ambulance 325 needed replacing. The plow is now operational for the season and Randall is currently assisting on 318. Boat 310 is out of the water and wintering at Crosby Boat Yard. The ladder truck refurbishment is on schedule to be completed in February. Dave will go to Minnesota to inspect prior to it being sent back. **The Chief invited one of the Fire Commissioners to attend if available.**

COMMITTEES

OPERATIONS

Car seat installations:

- # November: 4 (same as October)
- November OT hours: 2 (-2 from October)
- November OT cost: \$108.34 (-\$112.94 from October)

Marine call on the east side of Nantucket. **Chief discussed this recent call and handed out Cape Cod Maritime Response System protocol. Topic will be revisited on next month's agenda.**

TRAINING

Required monthly training completed for **December:**

- **MPO-HV Humat Valve Hook Up.**
 - MPO-HV This 3-hour drill is the second in a series of Motor Pump Operator (MPO) Training and is designed for the pump operator who is assigned to supply water from a hydrant to apparatus already at the fire scene.
 - Proper hydrant connection of the Humat Valve
 - MPO Supply Pump sending water to Attack Pump using hydrant connection
 - MPO Supply Pump pumping water through Humat
 - Total training hours (3)

- First Due Pre-Fire Size Up OBJECTIVES
 - Conducting a “walk-through” or a “walk-around” at a specific location the firefighters shall identify and gather information on the building characteristics and surrounding area as it may concern the fire scene.
 - With the information gathered the firefighters shall draw a “Plot Sketch” of the building and surrounding area and use it to identify and label areas of concern at the fire scene.
 - Combining the info gathered with the plot sketch the firefighters as a crew will discuss and debate the areas of concerns using the modified “SLEEVESO” acronym to develop strategy & tactics for a hypothetical fire situation.

- SOG Review
 - 02.04.02 Fire Hydrant Use
 - 03.03.04 Engine Company Staffing
 - 03.03.05 Selection and Use of Handlines

We will be conducting a Train the Trainers for our STI’s which will include the following topic.

- FFSS-001 SCBA Endurance / Air Consumption Drill STI’s T-t-T: consists of an “obstacle course” where the firefighter, in full protective clothing and SCBA, navigates through several stations that simulate fireground operations. Throughout the exercise the firefighters air consumption is monitored to determine how long in real “working time” a firefighter can expect to his/her air supply to last.

Massachusetts Firefighting Academy Program:

- On December 20-21, 2017 we will be hosting ICS for Structural Collapse Program conducted by MFA. This 2-day (14hrs) course was designed by the National Fire Academy and describes all aspects of a structural collapse, including the basic command procedures and ICS organizational structure; identifies various resource levels, types and capabilities used for structural collapse incidents.

PLANNING

Lexipol integration has begun. They are currently converting our current SOGs, special order and rules & regs to a vetted and defensible “policy manual.” Chief Winn, Deputy Eldridge, Lt. Hill and K. Thut comprise the work committee. Expected training and roll out to crew expected by summer 2018.

Open burning begins Jan. 15. No changes anticipated to last year’s process.

MISCELLANEOUS

- Administration will be closed on Monday, 12/25 for Christmas. **Please join us for a holiday potluck brunch on Friday, 12/22 at 0900 hrs.**
- Administration will also be closed on Monday, Jan. 1st and Monday, Jan. 15th for New Year’s Day and MLK Day, respectively.
- Captain Morrison’s article regarding the Senior Safe program – **10/17 edition of the IAFC magazine written with Senior FPO MacNeely.**

- BCFCA exam – K. Thut gave Fire Commissioners an update of the results/stats of the Nov. exam.

NEXT MEETING

Motion made and seconded to adjourn at 1905 hrs. The next meeting is scheduled for January 22, 2018 at 1700 hrs.

Minutes typed by K. Thut.