

**Centerville-Osterville-Marstons Mills Fire Department  
Fire Commissioners' Meeting  
September 18, 2017  
Minutes**

The Board of Fire Commissioners meeting opened at 1700 hrs. Fire Commissioners Riley, Macallister, and Frank were in attendance along with Chief Winn, Deputy Chief Eldridge, Capt. Burchell, Lts. Sassone, Arrascue and Hill, FFs Long and Lehane, and K. Thut.

Roll call was taken. A motion was made and seconded to accept the minutes from the August 14, 2017 meeting. There were no ambulance waivers. Public comment will be welcomed after Lexipol presentation.

GUEST SPEAKER

Terri MacDonald from Lexipol will be presenting. **Lexipol is a company that provides vetted out, standardized and defensible policies and procedures for fire departments.**

CORRESPONDENCE

Insurance report from Cook & Co. **Chief gave snapshot of COMM's IOD insurance policy (Cook & Co.) including indemnification for long-term injuries including a wage-reimbursement piece. Cost of policy is ~\$46k including a \$35k deductible. In 2017 COMM received ~\$103k from the indemnification portion. Chief suggested that this is a successful model and should be continued into next year. However Chief Winn did warn of a probably cost increase.**

PERSONNEL

- C. Schneckloth – out on a back IOD since 8/10/16, surgery on April 11 – pursuing physical therapy.
- T. Miskiv – injured his shoulder on 9/5/17. Completed diagnostic tests and meeting with doctors re treatment plan.
- Colby Howell and Dan Black will begin as high school interns on September 18. **Chief gave an overview of program planned for 2017-8 as run by Lt. Mike Miskiv.**
- Ryan Scott's first day as a temporary employee will be September 18. **Capt. Greene will be spearheading Ryan's training. He work days (rotating stations) and then attend the MFA Recruit Program in February.**

FIRE PREVENTION

BUDGET

- FY 2018 is beginning week 12/52 or 23% complete. Please see attached information submitted by Sandra Mackey. **Salaries and OT are on track or below budget. Total spending is at 22% YTD.**

## EMS

EMS Classes have resumed as scheduled with the first class on September 13.

The much anticipated IV pump requirement has been postponed until a review can be completed by OEMS. A District article was approved to purchase the pumps. No new deadline has been given. **There has been pushback by many different groups. However, Chief predicts the requirement will pass within the next 2-3 years for use with ALL drugs administered.**

Active threat gear approved by the Commissioners has arrived. A policy, training and placement on vehicles will occur in the next 6 weeks.

Image Trend upgrade process to Elite is moving forward with the contract being signed. Implementation will likely take several months as the Commonwealth is still unable to receive the data from NEMSIS 3. We currently use NEMSIS 2.

All EMS operations continue to run smoothly with no major issues.

## DISPATCH

Through the end of August we have dispatched 3038 calls for emergency service by COMM units, which is an increase of 225 as compared to the first 8 months of 2016. Of the 445 calls during August 298 were rescue related, 147 Fire and Service Call related. August 2017 was busier than August 2016 with an increase of 53 calls for the month. We also dispatched 83 calls for Cotuit during August for a year to date total of 570, down 54 calls as compared to the first 8 months of 2016.

Dispatch Training for September is centered around how the dispatcher handles May Day calls received from a fire scene. All Full time Dispatchers and Spares are registered for the one day class thru the Massachusetts Fire Academy. Classes are to be conducted at Barnstable County Control, on the Massachusetts Military Reservation.

## BUILDINGS AND GROUNDS

All stations are being prepared for fall fertilizing and maintenance. Six inches of fill and grass were removed around the hydrant in front of Station 1 and refilled with stone to avoid mud during hose testing and training. The hydrants are being repainted and the sidewalk crack repair is in progress. The leaky kitchen faucet in Station 2 was mended.

## EQUIPMENT

Vehicles 303, 306, 329 and 326 were all serviced. Mechanic Dave Scott traced a starting problem with 303 to a bad transmission control module. After the module was replaced the Minuteman tech came to Station 1 to program it. There was a liquid spring pump failure in 326 that was replaced under warranty.

Ladder 307 has been sent to Wisconsin for rehab. **Truck could return by Christmas.**

COMMITTEES

**SOG Committee attended Lexipol presentation.**

OPERATIONS

**Car seat installations:**

- # August: 11 (+3 from July)
- August OT hours: 6 (-4 hours from July)
- August OT cost: \$329.62 (-\$211.04 from July)

TRAINING

PLANNING

MISCELLANEOUS

- Thermal imaging cameras – Lt. Arrascue. **Monies were set aside 2 years ago for the purchase of the cameras. Using rebates, Lt. Arrascue was able to order 12 cameras (varying brands) that will arrive at the end of Sept. Two cameras on each vehicle including 321 and 328, chargers will be installed by D. Scott. Warranties are in place and 2 days of training are included.**
- Flu shots will be offered October 3 and 5 – 0800-0900 hrs at Station 1.

NEXT MEETING

**The meeting was adjourned at 1807 hrs.** The next meeting is scheduled for October 16, 2017 at 1700 hrs. The Annual Recognition Reception will be held that evening as well.